



HEALTH SAVINGS ACCOUNTS

Instructions for completing your new HSA account documents:

- **Health Savings Account Application:**

Complete the following sections:

Section 1, Owner information: leave the HSA account (plan) number area blank.

Section 2, Contribution information: leave this section blank.

Section 3, Designation of Beneficiary: designate a primary and a contingent beneficiary if applicable.

Section 4, Spousal Consent: complete only if applicable.

Section 5, Signature: Sign as the HSA owner.

- **Customer Information Sheet Form:**

Complete the entire form and sign at the bottom. Please attach a photo copy of your identifications.

Once the completed forms are returned to the bank we will start processing your account. A signature card contract will be mailed which will require your signature along with the signature of any authorized signers. Please return this form to the bank so we can complete your account.

Additional Information:

HSA Debit Card: If you requested a debit card it will arrive at your mailing address in approximately two weeks. You will need to activate your card by following the instructions enclosed with your card.

HSA Checks: If you ordered checks they will arrive at your mailing address in approximately two weeks.

Online and Mobile Banking: Our online and mobile banking is a convenient way to access your HSA account. We also offer free bill pay and e-statements. To enroll online you will need an electronic banking code. Please contact the bank at the number below for your personal code.

Our bank is committed to providing the very best in customer service and we hope you find this to be true while banking with us. If you have any questions, please feel free to contact a bank representative at 800-576-4687.

Grand Island

2015 N. Broadwell Ave.
3111 W. Stolley Park Rd.

Kearney

1809 W. 39th St.
2501 Central Ave.

Omaha

8820 Arbor St.

Papillion-LaVista

9718 Giles Road

2009 N. Diers Ave.
518 N. Eddy St.